



CCAPE
Center for Community and
Professional Education
at Cape Cod Community College



\$500 Completion Bonus!

Students who complete the program will be eligible to receive a \$500 bonus.

Apply Today!



<https://www.surveymonkey.com/r/OASNAP25>

SNAP Path to Work: Office Assistant Professional Certificate Program

No Fee, No Tuition, No Cost to You!

SNAP eligible students will build foundational skills and practices with a focus on technology, communication, customer service, and career preparation and navigation.

Students will participate in MS Office computer applications, customer service and communication fundamentals, and group and individual career coaching sessions.

Course Begins October 7, 2024!

Format

Classes offered virtually using Zoom.

2 Step Application Process

1. Complete the program application.
2. Attend a virtual information session offered through Zoom.

Questions

Contact Steve McLeod, at 508-375-5004 or email smcleod@capecod.edu